

INFORMAL PROOF OF DEBT OR CLAIM FORM

To the Joint and Several Administrators of **(please tick one)**:

- Firstaction Group Pty Ltd ACN 139 666 247
- Plumbfirst Pty Ltd ACN 606 165 173
- Plumbfirst Elecfirst Comfyfirst NSW Pty Ltd ACN 639 243 360
- Elecfirst Pty Ltd ACN 606 391 048
- Comfyfirst Pty Ltd ACN 152 881 135
- Bblautofirst Pty Ltd ACN 647 331 262

Note: If you are a creditor of more than one company, please submit a separate form for each company

1. This is to state that the Company is justly and truly indebted to: *(add full name and address of the creditor below)*

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ABN: for *(insert amount of debt)* \$..... Particulars of the debt are:

Date	Consideration <i>(state how the debt arose)</i>	Amount <i>(incl. GST)</i> \$ c	GST \$ c	Remarks <i>(include details of voucher substantiating payment)</i>
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2. Has your debt been assigned to you from another party: No Yes
(if 'Yes', please give evidence in writing in relation to the debt and the consideration given for the assignment of the debt)

3. Is the debt subject to any form of security: No Yes (on PPSR) Yes (other security)
(if 'Yes', describe security below including when and how it arose)

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4. * I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, remains unpaid and unsatisfied.

4. * I am the creditor's agent authorised in writing to make this statement in writing. I know the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, remains unpaid and unsatisfied.

Dated:

.....
Name and signature

.....
Name and signature

Occupation:

Occupation:

Address:

Address:

Email:

Email:

Telephone:

Telephone:

My/our nominated electronic address for receiving documents and communications by email is below:

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Annexures

- A. If space provided for a particular purpose in a form is insufficient to contain all the required information in relation to a particular item, the information must be set out in an annexure.

- B. An annexure to a form must:
 - (a) have an identifying mark;
 - (b) and be endorsed with the words:
 - i) "This is the annexure of *(insert number of pages)* pages marked *(insert an identifying mark)* referred to in the *(insert description of form)* signed by me/us and dated *(insert date of signing)*; and
 - (c) be signed by each person signing the form to which the document is annexed.

- C. The pages in an annexure must be numbered consecutively.

- D. If a form has a document annexed the following particulars of the annexure must be written on the form:
 - (a) the identifying mark; and
 - (b) the number of pages.

A reference to an annexure includes a document that is with a form